

German regulations regarding passports, health insurance and visas

Passport regulations:

- Please note that your passport must be valid for at least 3 months after your return date to India.

Health insurance:

- You are requested by the German authorities to ensure that you have a health insurance policy that offers coverage of at least € 30 000,- and that covers you in all Schengen states. This should be indicated in your insurance policy. Kindly bring the insurance policy with you.

Visa regulations:

- According to German law, the German embassy in New Delhi and general consulates of the Federal Republic of Germany in India (in Bangalore, Chennai, Kolkata and Mumbai) are responsible for the issuance of visas. Practically speaking, it is the German diplomatic mission **of the region in which you reside** that is responsible for the issuance of your visa.
- You will require a **European short-term Schengen business visa** for entry into Germany. A Schengen visa entitles the holder to an accumulated stay of up to 90 days within a period of six months and is valid for Germany, Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden and Switzerland (Schengen Area). The visa costs the equivalent of € 60,-.
- Should you already be in possession of a visa for Germany in your passport, this visa must be valid at least until the last day of your stay in Germany.
- According to the foreign office in Germany, the processing of a visa for short-term stays in Germany will take between 2 and 10 days. To avoid unnecessary delays it is advisable to apply for your visa as soon as possible.

How to proceed with regards to the application for your visa / links you will need:

- For general visa information, please see:

http://www.india.diplo.de/Vertretunglindien/en/06__Consu__Visalvisa__new/VISA__ENGLISH.html

- For contact information and opening hours of the German Embassy in New Delhi as well as access to the online contact forms for the German consulates in India (left margin), please see:

http://www.india.diplo.de/Vertretunglindien/en/01__Embassy/German__Embassy__New__Delhi.html

- For a list of the Visa Application Centres in India please see:

http://www.india.diplo.de/Vertretunglindien/en/06__Consu__Visalvisa__new/VAC/VAC-addresses.html

- **For step-by-step instructions regarding your visa application at the mission of your local jurisdiction (i.e. checklist, application form, information regarding the biometric photo and, please see the following link:**

http://www.india.diplo.de/Vertretunglindien/en/06__Consu__Visalvisa__new/SCHENGEN/SCHENGEN__VAC.html

(The check-list for your visa is one labeled, "checklist for business visas")

After having prepared the necessary documents for your visa application, you can make an appointment with the German authority closest to your place of residence. This can be either

- the **German embassy in New Delhi** or
- the **German consulate in the region in which you reside** or
- one of the **"Germany Visa Application Centers"** in your district for presentation of necessary application documents.

Please remember that you will have to present all application documents at this appointment.